## Virtual Learning Plan

**Start Date** - Teachers: March 16, 2020  
Students: March 18, 2020  

**End Date** - Teachers: June 8, 2020  
Students: May 28, 2020  

### Instructional Hours:

- We will meet the minimum number of hours required by Chapter 10 of Title 14 of the Delaware code as a best practice. DMA will provide some of these instructional hours as “virtual learning.”
- As of March 13, 2020, DMA has completed 748 instructional hours.
- We anticipate an additional 268.8 hours of virtual learning between March 16th and May 15th.
- We anticipate an additional 44.8 hours of instruction (either Face to Face or virtual) after May 15th for underclassmen or 19.2 hours for our seniors.
- The following dates, which were planned days off, will now be instructional days: March 23rd, April 13th, 14th, 15th, 16th and 17th.
- We will end the year with a total of 186 days for teachers and 1061.6 hours for 9th – 11th grade students and 1036 hours for 12th graders.

### Instruction and Curriculum Delivery

- All instruction is being provided virtually by the regular classroom teacher. The curriculum is the same as what would be taught in a face to face setting but modified to support virtual learning.
- BAND – All teachers, specialists and administrators are utilizing this app to communicate on a daily basis. This is a consistent communication tool that has all the communication in one place for parents and cadets.
- As DMA does not yet have a consistent 1:1 learning management system (LMS) in place, each teacher has the option of utilizing a LMS platform that they are most comfortable with to provide instruction. All classes will be completed for credit; the courses meet our instructional and content standards and are aligned with DOE requirements. The following platforms are being used in conjunction with the BAND communication app:
  - Schoology
  - Google Products
- The teachers are meeting on a daily 10 a.m. ZOOM call with the administrative team to discuss any issues and to provide support to each other. In addition, there is a weekly mandatory virtual staff meeting through ZOOM for all staff members.
- During the first two days after the closure, the teachers participated in technology training and worked as a collaborative unit to support teachers with less technology expertise. All teachers

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participated in department and staff ZOOM meetings. A resources guide was provided to teachers, as a Google document, with three pages of online resources. Since the document was created, the teachers have added another 25 pages of resources to share with their fellow teachers.

- Teachers are required to post new instruction by 10 a.m. each day to their BAND app. In the event that the teacher is utilizing a LMS, the new communication will link them to the appropriate section of the LMS. The cadets are working independently to complete the work and the teacher is available via chat and with a ZOOM call with questions and concerns. Many teachers are providing support through virtual office hours during the school day as well as in the evenings.

Providing support for Needs-Based Cadets:

- The Delaware Military Academy has been committed to providing support to our special populations of students during the Corona Virus disruption.
- In conjunction with our contracted service providers, DMA has made arrangements with each family/student so that there would be no disruption to the special services they receive. Students are scheduled on a weekly basis to receive 1-1 sessions with a qualified individual via Zoom video conference in order to maintain progress on their IEP goals and support them with their class work.
- Under the direction of the administrative team, teachers have been providing the accommodations listed in the students’ plans. Adjustments to the plans may be conducted if the team determines additional/modified supports are needed.
- IEP and 504 meetings, with parent permission, will be held virtually through Zoom meetings as well.
- Delaware Military Academy has initiated the use of DocuSign in order to securely obtain needed signatures and distribute documents.

Mental Health and Guidance Services

- To continue support and guidance through the COVID-19 Quarantine, the Guidance Department has incorporated a number of communication methods for the cadets and staff at DMA, similar to the teaching staff.
- School counselor, John Grant, is utilizing his Resilient Minds page in Band App to create a community of support and encouragement including:
  - Daily anecdotes of inspiration and ideas for mental health growth.
  - Ability to connect directly with cadets and set up Zoom meetings for one on one counseling.
Regular weekly community support group through Zoom meeting for any and all interested.

College Counselors, Debra Certesio and John Grant, will continue to utilize the Class of 2020 Band page to communicate with the class and assess cadet progress during their college process and utilize other online organization and communication including:

- Progress updates through google forms/surveys.
- One on one Zoom meetings.
- Digital file transfer and document sending for scholarships and application support.

Additional Concerns

- Driver’s Education- through guidance from DOE, the cadets are receiving virtual instruction but we will need to determine how the driving hours will be logged for the 36 cadets currently registered in the course. All other 10 graders have completed the course, including the driving hours.
- AP exams – all cadets currently registered in an AP level course will take the AP exam online this year. College Board will provide additional guidance as we move forward
- Dual enrollment classes will be completed for college credit
- An initial survey of parents and cadets showed four cadets with a technology equity issue. All issues have been addressed and all cadets have access to the technology they need to complete virtual learning.

Nutrition Plans:

- Our DMA families have access to a district level nutrition program in their district of residence. These options have been shared with DMA families along with information about the Food Bank of Delaware and other community based programs.

Teacher and Staff Expectations

- Teachers and staff are expected to be available from 7:15 to 3:15 each day for professional development, instruction, virtual meetings and curriculum development through June 8, 2020.

DPAS Evaluations

- We are pausing all DPAS-II evaluations for the school year including Component V. The Dean of Cadets and Dean of Instruction will provide an update to the Educator Support Branch of the DDOE.
Calendar for the Remainder of the Year

- Days that have been added back in to the calendar as instructional days: March 23, April 13, April 14, April 15 and April 16
- Days that have adjusted from half days (midterms) to full days of instruction: March 19 and March 20

<table>
<thead>
<tr>
<th>Instructional Hours</th>
<th>Through March 13</th>
<th>March 16 – May 15 Online</th>
<th>May 15 to EOY (F2F or Virtual)</th>
<th>Total</th>
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<tr>
<td>(9th – 11th)</td>
<td>748</td>
<td>268.8</td>
<td>44.8</td>
<td>1061.6</td>
</tr>
<tr>
<td>(12th)</td>
<td>748</td>
<td>268.8</td>
<td>19.2</td>
<td>1036</td>
</tr>
<tr>
<td>Last Day (9th – 11th)</td>
<td>May 28, 2020</td>
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<tr>
<td>Last Day (12th)</td>
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